



**PRINCETON ON THE FOX**  
where yesterday meets tomorrow

05-GF-113  
(4880)  
Princeton Utilities

## City of Princeton

438 W. MAIN ST. PRINCETON, WI 54958 • 920-295-6612

January 20, 2003

Mr. Scot Cullen, Chief Electric Engineer  
Public Service Commission  
610 N. Whitney Way  
PO Box 7854  
Madison, WI 53707-7854

RE: In the Matter of Filing Reporting Requirements for Appropriate  
Inspection and Maintenance, PSC Rule 113.0607(6)

Dear Mr. Cullen:

Enclosed for filing are 3 copies of Princeton Electric and Water's report to the  
commission submitted every two years, showing compliance with its Preventative  
Maintenance Plan.

Sincerely,

*John Anderson Sr*  
John Anderson, Sr  
City Supervisor

Enclosures

RECEIVED

Electric Division

## **I Reporting Requirements:** PSC 113.0607(6) states;

Each utility shall provide a periodic report to the commission showing compliance with its Preventative Maintenance Plan. The report shall include a list of inspected circuits and facilities, the condition of facilities according to established rating criteria, schedules established and success at meeting the established schedules.

## **II Inspection Schedule and Methods:**

| SCHEDULE:                           | MONTHLY | ANNUAL | EVERY<br>5 YEARS |
|-------------------------------------|---------|--------|------------------|
| Transmission ( $\geq 69\text{Kv}$ ) |         | X      | X                |
| Substations                         | X       | X      |                  |
| Distribution (OH & UG)              |         |        | X                |

METHODS: Five criteria groups will be used to complete the inspection of all facilities.

1. IR – infrared thermography used to find poor electrical connections and/or oil flow problems in equipment.
2. RFI - Radio Frequency Interference, a byproduct of loose hardware and connections, is checked using an AM radio receiver.
3. SI – structural integrity of all supporting hardware including poles, crossarms, insulators, structures, bases, foundations, buildings, etc.
4. Clearance – refers to proper spacing of conductors from other objects, trees and conductors.
5. EC – equipment condition on non-structural components such as circuit breakers, transformers, regulators, reclosers, relays, batteries, capacitors, etc.

Distribution facilities will be inspected by substation circuits on a 5 year cycle such that the entire system will be inspected every 5 years. Inspector instructions for inspecting all facilities and forms are included in the plan.

## **III Condition Rating Criteria**

This criterion, as listed below, establishes the condition of a facility and also determines the repair schedule to correct deficiencies .

- 0) Good condition
- 1) Good condition but aging
- 2) Non-critical maintenance required – normally repair within 12 months
- 3) Priority maintenance required – normally repair within 90 days
- 4) Urgent maintenance required – report immediately to the utility and repair normally within 1 week

#### **IV Corrective Action Schedule**

The rating criteria as listed above determine the corrective action schedule.

#### **V Record Keeping**

All inspection forms and records will be retained for a minimum of 10 years. The inspection form contains all of the required critical information i.e. inspection dates, condition rating, schedule for repair and date of repair completion.

#### **VI Reporting Requirements**

A report and summary of this plan's progress will be submitted every two years with the first report due to the Commission by February 1, 2003. The report will consist of a cover letter documenting the percent of inspections achieved compared to the schedule and the percent of maintenance achieved within the scheduled time allowance.

#### **VII Inspected Circuits and Facilities**

| Circuit # and description | Substation         |
|---------------------------|--------------------|
| WEST Circuit              | 1 Substation       |
|                           | (west side next to |
|                           | River)             |
|                           |                    |

Base load and peaking generation, less than 50 megawatts per unit in size, is typically subject to pre-operational checks, in addition to checks and maintenance during and after periods of operation. Emergency generation is test run and maintained every (type in a period of time not exceeding one month) to confirm its operational readiness.

#### **VIII Scheduling Goals Established and Success of Meeting the Criteria:**

*PSC staff expects a narrative listing goals and if they were achieved*

*Example:*

"It was this utility's goal to complete all monthly substation inspections, annual transmission line inspections and to inspect 40% of the distribution system. In addition, we expected to complete all scheduled maintenance resulting from the inspections within the prescribed time periods specified in the rating criteria.

All of the inspection goals were met or exceeded. 50% of the distribution system was inspected rather than 40%. 3 urgent maintenance items were found and repaired within 7 days. Of the 24 priority and non critical maintenance items found, 20 were repaired on time. The remaining 4 are located on a section of the system that is being converted to a higher distribution voltage next spring and will be repaired at that time. The 50 year old Main Street Feeder will be rebuilt in the year 2004."

**IX Facility condition – rating criteria:**

*PSC staff is looking for a narrative on the overall condition of the electric utility.*

*Example:*

"During the past two years, 50% of the distribution system was inspected and all substation inspections were completed on time. Of the items found requiring maintenance, all were repaired before they were responsible for an outage to customers. Storm related outages have been minimal and equipment failure only accounted for 1 outage affecting 15 residential customers. Most of the system is less than 20 years old and is in excellent condition."



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#VIII

It was this Utility's goal to complete all monthly substation inspections and to inspect 40% of the distribution system. We expected to complete 20%-50% of all scheduled maintenance resulting from the inspections within the prescribed time periods specified in the rating criteria.

All of the inspection goals were met. Forty percent of the distribution system was inspected. Seven urgent maintenance items were found and repaired within 1 week to 8 week of the 12 priority and non-critical maintenance items found all were repaired on time.

Our substation, which is inside Alliant's sub on the West side of tower, was and is inspected monthly by our Utility and monthly by Alliant's line crew when they do their inspection. Alliant also does an infrared inspection on their sub and one on our sub once a year.



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#IX

During the past two years 40% of the distribution systems were inspected and all substation inspections were completed on time. Of the items found requiring maintenance all were repaired before they were responsible for outages.

About 80% to 85% of our distribution system are ten years old or less and are in excellent condition. Storm related outages have been very minimal and we also have a real good tree-trimming program. We have had only one outage involving only 3 or 4 customers.

Our utility will be doing more new construction this summer. We will be replacing an old overhead single-phase line with a 3 phase URD going out on County J. We will also be replacing backyard Electric poles and Street light poles, as we need to according to our inspections.